

**McIntosh Trail Early Childhood Development
Council, Inc.**

ANNUAL REPORT

2008 FISCAL YEAR

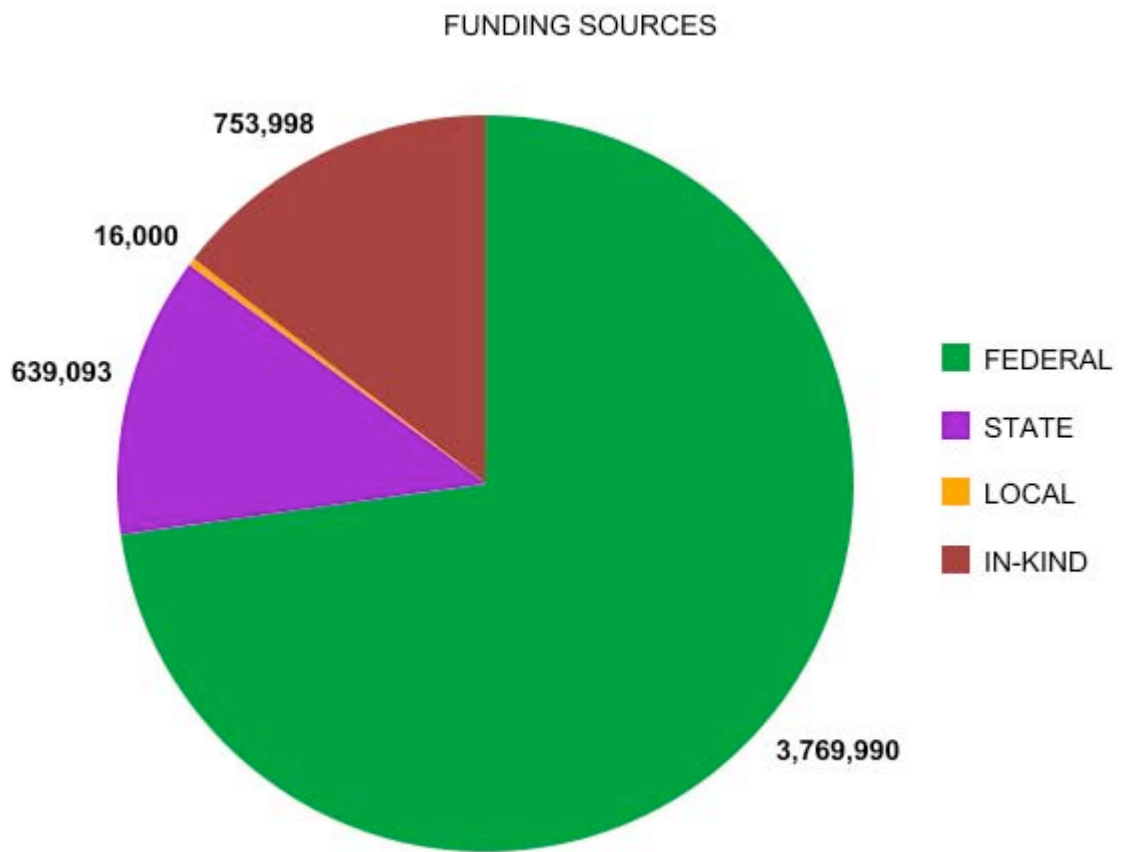
2007-08 SCHOOL YEAR

VISION

To reach eligible preschoolers and their families in our service area and positively affect their lives by assisting them in obtaining the skills necessary to achieve social competence and be cognitively and physically ready to learn and grow.

The following chart shows public and private funds received and the amounts:

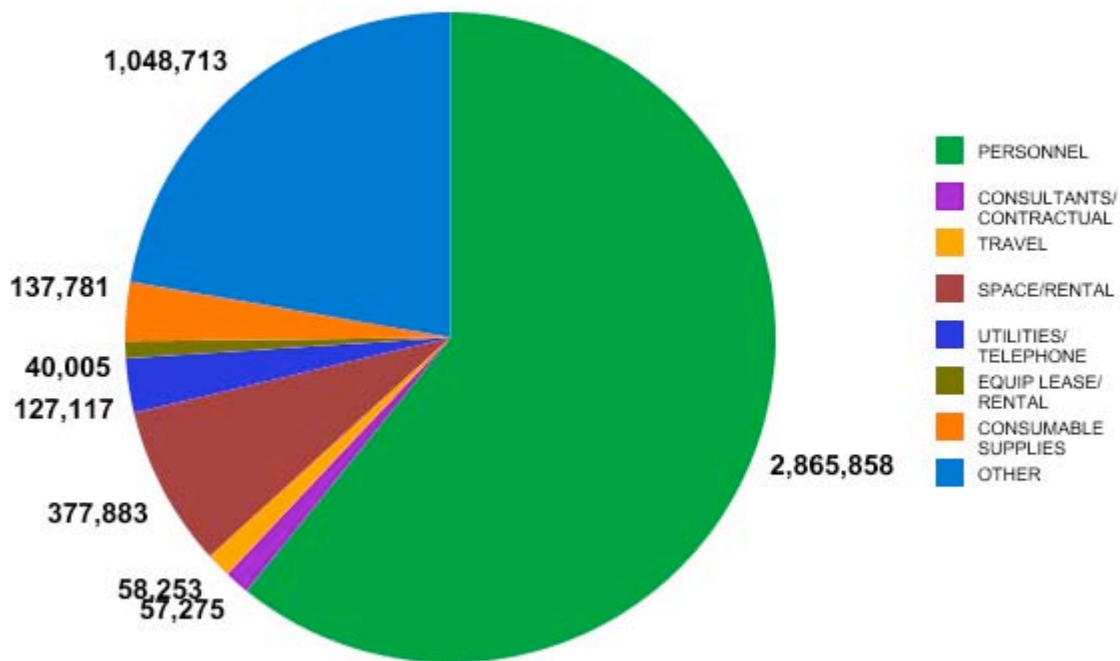
- Federal \$3,769,990
- State \$639,093.28
- Local \$16,000
- In-kind donations \$753,998



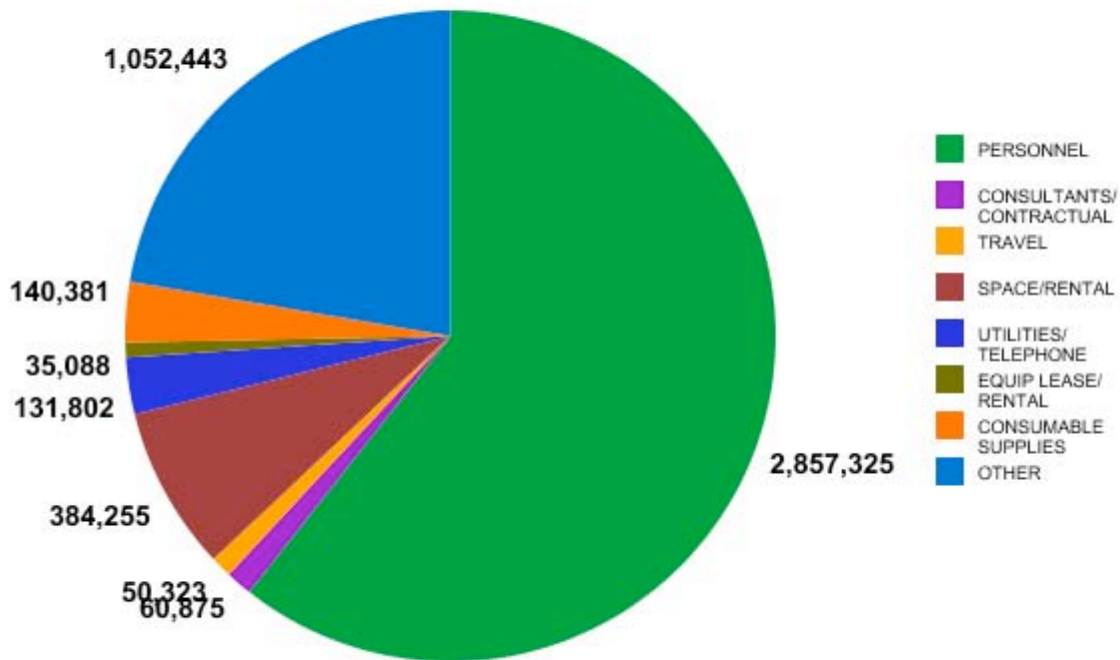
Budgetary Expenditures

	2007-08	2008-09
Personnel	\$2,865,858	\$2,857,325
Consultants and contractual services	57,275	60,875
Travel	58,253	50,323
Space cost and repairs	377,883	384,255
Utilities and telephone	127,117	131,802
Equipment lease and Rental	40,005	35,088
Consumable supplies	137,781	140,381
Other	1,048,713	1,052,443

2007-08 BUDGET



2008-09 BUDGET



The Head Start program served a total of 550 children in the 2007-08 school year which started August 6, 2007, and ended June 9, 2008.

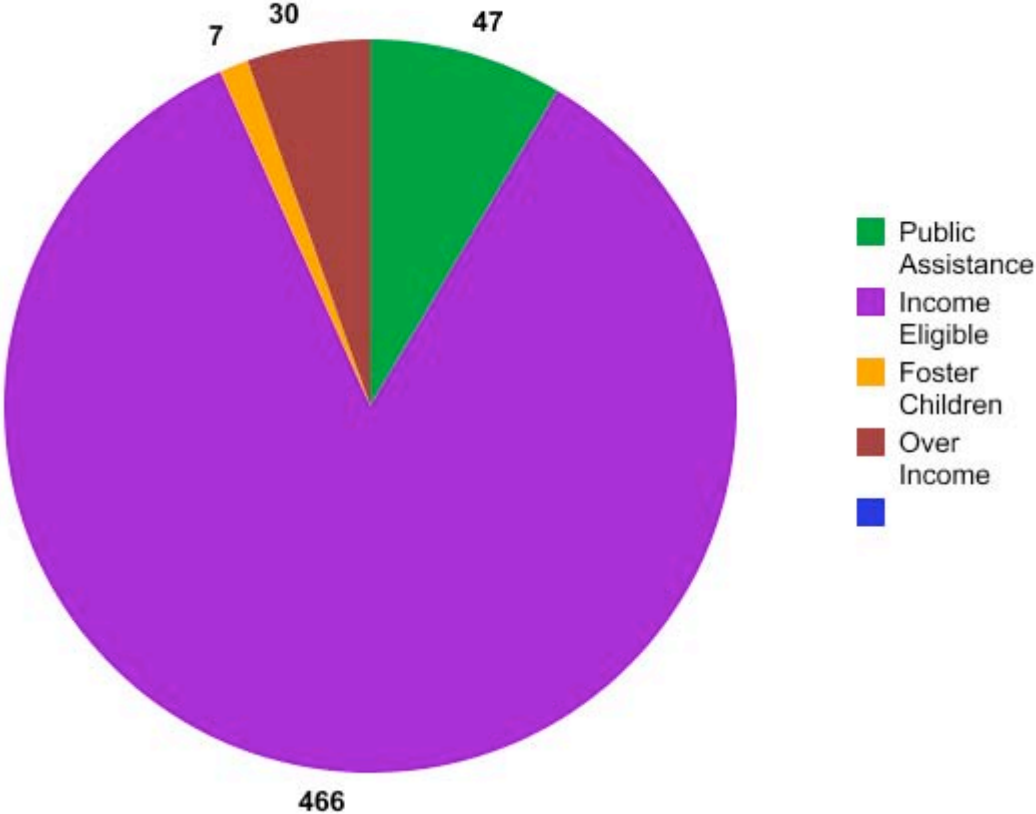
In the seven county area 524 families received services.

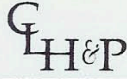
Forty-seven children were accepted into the Head Start program based upon their receipt of public assistance. Four hundred sixty-six children were enrolled based upon being income eligible according to the federal poverty guidelines. Seven children were foster children. Thirty children were over income.

Ninety-five percent of the total number of children served was income eligible.

The average monthly enrollment was 99.945%.

Children and Families Served 2007-08





J. Russell Lipford, Jr., C.P.A.
Mark O. Hardison, C.P.A.
Terry I. Parker, C.P.A.
Christopher S. Edwards, C.P.A.
Lynn S. Hudson, C.P.A.
Kevin E. Lipford, C.P.A.

Member of
American Institute of
Certified Public Accountants
Truman W. Clifton (1902-1989)

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
McIntosh Trail Early Childhood
Development Council, Inc.
Jackson, Georgia

We have audited the accompanying statement of financial position of McIntosh Trail Early Childhood Development Council, Inc. (the "Council") as of March 31, 2008, and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Council as of March 31, 2008, and the changes in its net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated September 9, 2008 on our consideration of the organization's internal control structure over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

McIntosh Trail Early Childhood
Development Council, Inc.
Jackson, Georgia
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Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, and is not a required part of the basic financial statements of McIntosh Trail Early Childhood Development Council, Inc. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Macon, Georgia
September 9, 2008

Cheryl H. Reese



U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES
Administration for Children and Families

May 29, 2003

Office of the Southern
Regional Hub Director

Refer To: 04-CH0110

Dr. William Nesbit
Chairperson, Board of Directors
McIntosh Trail Early Childhood Development Council, Inc.
34 Camden Road
Griffin, Georgia 30223

Dear Dr. Nesbit:

The Administration for Children and Families (ACF) conducted an on-site monitoring review of the McIntosh Trail Early Childhood Development Council, Inc. Head Start Program during the week of May 11-16, 2003. We wish to thank the Board, the Policy Council, the staff and parents of your program for their cooperation and assistance during the review.

On-site program reviews allow ACF, as the responsible funding agency for Head Start programs, the ability to ensure that Head Start grantees deliver the type and scope of services required by all relevant legislation, regulatory and policy requirements governing the administration of Head Start programs. Through monitoring, ACF determines the degree to which programs are meeting Head Start Performance Standards requirements and directs technical assistance resources to those programs that do not meet the requirements.

Each of your Head Start program areas was reviewed (Early Childhood Development and Health Services, Family and Community Partnerships and Program Design and Management) using the Head Start Program Review Instrument for Systems Monitoring (PRISM). A copy of our official report is enclosed. **Your program was found to have no areas of non-compliance.**

Please feel free to contact Archie Venable, Head Start and Youth Program Specialist, at 404-562-2862 with any questions or concerns.

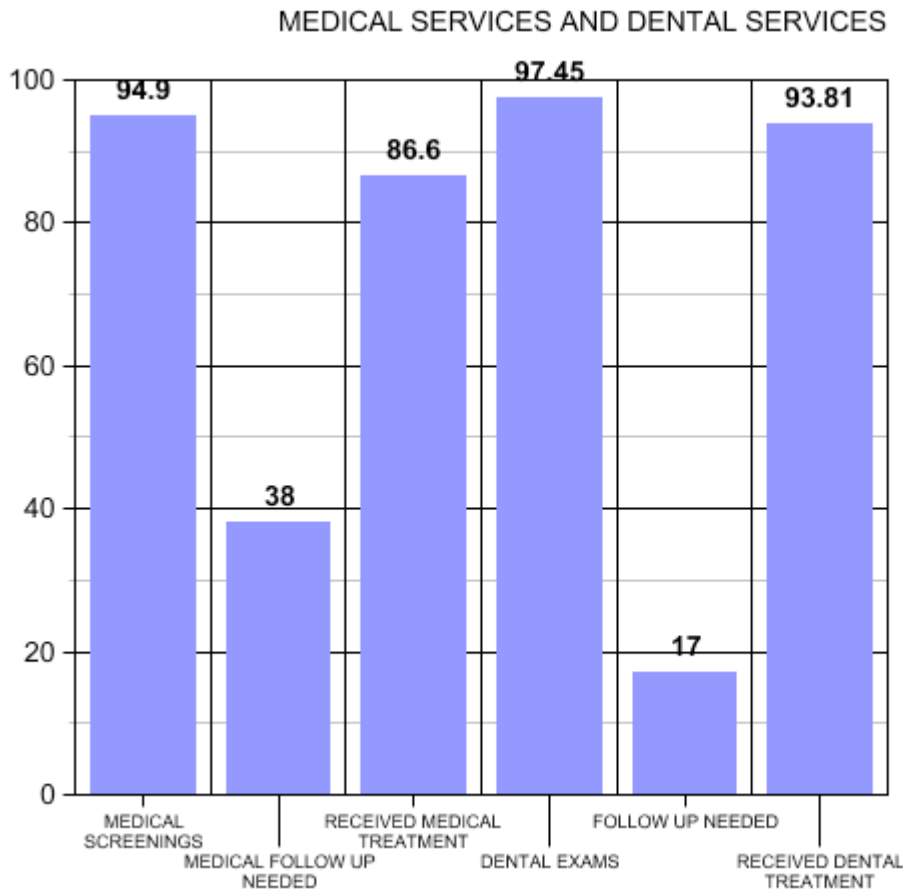
Sincerely,

Archie T. Venable
Head Start and Youth Program Specialist
Division of Community Programs

Enclosure

cc: Executive Director
Head Start Director
Policy Council Chairperson

The following chart shows the percentage of enrolled children that received medical and dental exams as well as follow-up treatment.



Information about Parent Involvement activities:

McIntosh Trail Early Childhood Development Council’s parents are very involved in many activities throughout the program. They participate on center committees which meet monthly in each center. Each center elects at least one parent to represent that county on the agency’s Policy Council. There is also parent representation on the Health Advisory, Education, and Disability Committee. A Policy Council representative is a member of each interview committee when potential employees go through the hiring process.

Parents are encouraged to volunteer in the center and are considered in-house when job openings occur. Each parent completes a survey which identifies their strengths and interests and the Family

Service staff works with them to ensure opportunities are available in the center or program. The program has paid for several parents to participate in the CDA process. Approximately 75% of the paid staff program wide began as parents in the Head Start program.

Training is provided at each center committee meeting based upon the needs and interests of the county's parents as well as those trainings mandated by the Performance Standards. Second Step-The Non Violence Approach was presented in each county and parents learned how to reinforce the program at home. Parents are invited to all trainings held within the agency. Several parents attend the State Parent Conference as well as the National Head Start Conference each year.

All parents are invited to go on field trips, medical and dental appointments, as well as other trips the children take. During the first week of school, parents are asked to participate in a Pedestrian Safety drill with their children. There are many special events throughout the year that parents are an integral part of such as the Fall Festival or the Sweetheart Ball. Each year there is an End of the Year Picnic or program to honor the parents and present awards.

The agency's efforts to prepare children for kindergarten:

The program's Education Administrator, Center Managers, and teachers meet with the local public school's Kindergarten Administrator to discuss what is expected of the children coming into kindergarten and how our program can ensure that each child and family is ready. During the months of February and March teachers begin encouraging parents to register their children for kindergarten. When kindergarten registration information is published in the local newspaper, copies are sent home to each parent whose child will be going on to public school in the fall.

Family Service Staff work with each four year old teacher to prepare packages (*Going to Kindergarten*) which contains vital information and forms to be completed by the parent. This information helps the teachers to work with the parents and children to have a smooth transition. Once completed, with parental permission, the packages are sent on to the public school. Teaching staff make a home visit to talk about the child outcomes and transitioning into another system. The teacher participates in all IEP meetings.

The Kindergarten Administration is invited to the center's parent meeting to talk about the importance of registering their children. They also discuss activities to do with their children during the summer and how to prepare for the first day of school. They talk about what items to bring and what to expect.

Each class takes a field trip to the appropriate kindergarten class to spend the morning and they often eat lunch.

Special Initiatives:

Breast Cancer Awareness: Ninety-six percent of our staff and parents are women. In October of 2007 a survey was completed by all staff and a large percentage of the parents asking them about their knowledge of breast cancer and how recently they had a mammogram. Training was provided at the staff's Fall Training and each center's parent meeting. Sixty-eight of 118 employees had a current mammogram. In February the staff completed a follow-up survey which noted that 24 had undergone a mammogram since the Fall Training and what prompted them to do so. Ninety-two now perform breast self exams.

Increase Fatherhood Involvement: The importance of fathers in the lives of their children has increasingly been shown to be a very important element in the success of that child. McIntosh Trail Early Childhood Development Council decided to increase the agency's focus and efforts on increasing fatherhood involvement. In 2004-05 twenty-six percent of the children had fathers involved in the program. In 2005-06 that percentage increased to 28% and in 2006-07 there was a 7% increase to 35%. The school year 2007-08 saw the largest increase of 24% and 59% of the children had fathers involved in the program and activities.

Decrease the number of referrals for children with behavior issues: In the 2007-08 school year there was an increase of eleven consultations between staff and the Mental Health Consultant over the previous school year to discuss methods to work with the children to reduce behavior issues. The number of consultations with parents increased from 23 to 41 (2007-08) which indicated the increased willingness of parents to work with the staff to help the children through difficult issues. The number of referrals to outside services remained the same (3) and an additional two children and their families were referred for grief counseling.

In April of 2008 McIntosh Trail Early Childhood Development Council, Inc. received the national Program of Excellence Award. This honor was presented by the National Head Start Association.